



TOWN OF
GRANITE FALLS
North Carolina

Dr. Caryl B. Burns Mayor • Tracy Townsend Mayor Pro Tem • Jerry T. Church Town Manager
Council Members Ritch Bolick • Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend

AGENDA
STREET COMMITTEE MEETING
TUESDAY, NOVEMBER 29, 2022
4 SOUTH MAIN STREET
5:00 P.M.

Face coverings are optional for the November 29, 2022, Street Committee Meeting but all attendees are encouraged to wear face coverings, and to social distance from other attendees who are not members of the same household, regardless of vaccination status. Individuals in high-risk groups, individuals who are completing isolation or were recently exposed, and residents at risk of infection should continue to wear face coverings in all public indoor settings.

- I. **WELCOME - CALL TO ORDER** CHAIRMAN MARTIN D. TOWNSEND
- II. **CONFLICT OF INTEREST STATEMENT** STREET COMMITTEE MEMBER
RITCH BOLICK

In accordance with the State Government Ethics Act, it is the duty of every Council member to avoid both conflicts of interest and appearance of conflicts. Does any Council member have any known conflict of interest or appearance of conflicts with respect to any matters coming before the Council today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matters involved.

(N.C.G.S. 14-234, N.C.G.S. 160A-479.11, & N.C.G.S. 160D-109)

- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES FROM THE STREET COMMITTEE HELD TUESDAY, SEPTEMBER 6, 2022.**
- V. **NEW BUSINESS**
- 1) **CONSIDER BIDS FOR STREET PAVING PROJECTS**

Based on a recommendation from the Town Street Committee, the Town Council paving expenditures in fiscal year 2023 in the amount of \$800,401.85 based on FYE 2022 year ending Powell Bill Fund Balance of \$305,401.85 plus \$495,000.00 out of the Town FYE 2022 year ending Unrestricted Fund Balance. The Town Council also approved the Town Staff soliciting bids for paving prioritized projects and to allow the Street Department to award the projects to the lowest responsive, responsible bidder, and to authorize the Town Manager to sign all contracts and documents to complete these paving projects. Town staff completed an analysis of potential paving projects which the Street Committee reviewed and approved Town staff to send out for bids.

Town staff solicited bids and scheduled the initial bid opening on Monday, October 31, 2022, at 10:00 a.m. in the Council Room. Due to the dollar amount of the project, NC General Statutes required the Town receive at least three bids before the bids could be opened. Since the Town only received two bids, Town staff could not open the bids and had to readvertise for bids. The bid opening was rescheduled for Thursday, November 10, 2022, at 3:00 p.m. in the Conference Room. The two paving contractors that had previously submitted bids were allowed to revise and resubmit their bids but chose not to do so. Since the Town readvertised bids and no additional bids were received, Town staff could legally open the two bids received. Town staff determined that J.T. Russell & Sons, (J.T. Russell) Conover, NC had submitted the lowest responsive, responsible bid in the amount of Eight-hundred, seventy-eight thousand, one-hundred, fifty dollars (\$878,150.00) and recommends that the contract be awarded to J.T. Russell.

Since the amount of the lowest bid exceeds the spending authority the Council authorized for this project, the Street Committee can't award the bid without further Council action. Town staff requests that the Street Committee recommend the Council take the following action at the special meeting to be held Tuesday, November 29, 2022, at 5:30 p.m.:

- 1) Request the Council approve spending \$77,748.15 (The difference between the bid price of \$878,150.00 and the authorized expenditure amount of \$800,401.85 is \$77,748.15) from the 2023 Powell Bill allocation of \$166,503.30. Note: The Town would still have \$88,755.15 in 2023 Powell Bill funds available for other uses. (See attachment #1.)
- 2) Request the Council approve awarding the paving contract for \$878,150.00 to J.T. Russell & Sons, Conover, NC as the lowest responsive, responsible bidder and authorize Town Manager Jerry Church to execute the contract with J.T. Russell, and any other documents required for the project on behalf of the Town. Note: Town Attorney Bruce Cannon has reviewed the proposed contract with J.T. Russell. (See attachment #2.)

VI. OTHER BUSINESS

VII. ADJOURN

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.