

MINUTES OF SPECIAL MEETING HELD FEBRUARY 15, 2021

Due to COVID-19 (coronavirus), this meeting of the Granite Falls Town Council was held in the Council Room and allowed for remote participation by members of the media, citizens and members of the general public, and all other interested parties. Town Department Heads that were on the agenda, the media, and up to two citizens, members of the general public or other interested parties were allowed to attend the meeting in person.

SPECIAL MEETING The Granite Falls Town Council held a Special Meeting on February 15, 2021 at 5:30 p.m. in the Council Chambers of the Administrative Building.

PRESENT The following members of the governing body were physically present: Mayor Barry Hayes, and Council Members Dr. Caryl B. Burns, Larry Knight, Jim Mackie, Martin Townsend, and Tracy Townsend. Mayor Hayes did a roll call of all members present.

ABSENT The following member of the governing body was absent: Mike Mackie

STAFF PRESENT The following staff members physically attended the meeting: Town Manager Jerry Church, Town Attorney Bruce Cannon, Town Clerk Paula Kirby, Town Finance Director Jana Williams, Fire Chief Brian Bennett, Town Planner Greg Wilson, Electric Services Director Rick Sisk, and Police Lieutenant Ricky Gilliland.

VISITORS Katie ?? attended the meeting by remote participation.

NEWS MEDIA Garrett Stell, representing *The News-Topic*, attended the meeting by remote participation.

MEETING CALLED TO ORDER Mayor Barry Hayes called the meeting to order and welcomed everyone present.

INVOCATION Councilmember Dr. Caryl B. Burns led in prayer.

PLEDGE OF ALLEGIANCE Mayor Barry Hayes led the Pledge of Allegiance.

APPROVAL OF AGENDA Martin Townsend made a motion the Council approve the agenda as presented. Larry Knight seconded the motion, with a unanimous affirmative vote determined by the Mayor individually polling each Councilmember.

APPROVAL OF MINUTES FROM THE REGULAR COUNCIL MEETING HELD FEBRUARY 1, 2021 Tracy Townsend made a motion the Council approve the minutes from the regular Council meeting held February 1, 2021 as presented. Dr. Caryl B. Burns seconded the motion, with a unanimous affirmative vote determined by the Mayor individually polling each Councilmember.

TOWN ATTORNEY REPORT Town Attorney Bruce Cannon did not have a report.

NEW BUSINESS/ACTION ITEMS

2020 FIRE DEPARTMENT ANNUAL REPORT Town of Granite Falls Fire Chief Brian Bennett presented the 2020 Fire Department Annual Report to the Council. A copy of the report is attached and is hereby made a part of these minutes.

2020 PLANNING DEPARTMENT ANNUAL REPORT Granite Falls Town Planner Greg Wilson presented the 2020 Planning Department Annual Report to the Council. A copy of the report is attached and is hereby made a part of these minutes.

2020 ELECTRIC DEPARTMENT ANNUAL REPORT Granite Falls Electric Services Director Rick Sisk presented the 2020 Electric Department Annual Report to the Council. A copy of the report is attached and is hereby made a part of these minutes.

FINANCIAL REPORT Town of Granite Falls Finance Director Jana Williams presented the Financial Report for January 2021. The financial dashboard and an analysis of current year sales tax revenue and current year property tax revenue versus prior year and budgeted revenues for the seven months ended January 31, 2021 were presented for Council review. These reports represent 58% of the current 2020 – 2021 fiscal year budget. Copies of the reports are attached and are hereby made a part of these minutes.

ABC FINANCIAL STATEMENTS The Granite Falls ABC Board submitted the financial statements for the six-month period ended December 31, 2020 for the Council’s review and comments. Copies of the statements are attached and are hereby made a part of these minutes.

BUDGET AMENDMENT #11 FY 2020-2021 APPROVED Finance Director Jana Williams requested the Council approve budget amendment #11 for fiscal year 2021.

Increase General Fund Budgeted Revenue – ABC School Receipts	\$15,329.00
Increase General Fund Budgeted Expense – ABC Distribution to Schools	\$15,329.00

Larry Knight made a motion the Council approve budget amendment #11 as presented. Martin Townsend seconded the motion, with unanimous affirmative vote determined by the Mayor individually polling each Councilmember.

2ND QUARTER ABC DISTRIBUTION APPROVED Finance Director Jana Williams requested the Council authorize the distribution of ABC funds for \$15,329.31 to the local schools as follows:

Granite Falls Elementary School	36%	\$5,518.55
Granite Falls Middle School	36%	\$5,518.55
Dudley Shoals Elementary School	<u>28%</u>	<u>\$4,292.21</u>
Total Distribution	<u>100%</u>	<u>\$15,329.31</u>

These funds represent the portion of the ABC Store profit distribution to schools for the second quarter ended 12/31/2020.

Martin Townsend made a motion the Council approve the second quarter ABC distribution to schools as presented. Tracy Townsend seconded the motion, with a unanimous affirmative vote determined by the Mayor individually polling each Councilmember.

BUDGET AMENDMENT #12 FY 2020-2021 APPROVED Finance Director Jana Williams requested the Council approve budget amendment #12 for fiscal year 2021 to purchase radios for the Police and Fire Departments. These purchases will be funded by better-than-expected collection of assessments from the sale of foreclosed properties with past due property taxes and better-than-expected ABC revenues.

Dr. Caryl B. Burns made a motion the Council approve budget amendment #12 as requested. Tracy Townsend seconded the motion, with a unanimous affirmative vote determined by the Mayor individually polling each Councilmember. A copy of budget amendment #12 is attached and is hereby made a part of these minutes.

MANAGER UPDATE Town Manager Jerry Church informed the Council that the Recreation Department will be completing four of the eight PARTF grant projects before June 30, 2021. The projects that will be completed area as follows:

- Install a new pool slide
- Construct a new batting cage
- Install a new playground slide for 2- to 5-year-old children
- Install a satellite walker for 6- to 12-year-old children

Town Manager Church informed the Council that there was no budget amendment required since the Council approved the PARTF budget at a previous Council meeting. Church also informed the Council that Town of Granite Falls Parks and Recreation Director Chad Raby would be explaining all of the PARTF projects in detail during the Recreation Department Annual Report presentation to the Council scheduled for the next regular meeting which will be held in the Council Room at 6:00 p.m. on Monday, March 1, 2021.

MEETING ADJOURNED Larry Knight made a motion the Council adjourn the meeting. Jim Mackie seconded the motion, with a unanimous affirmative vote determined by the Mayor individually polling each Councilmember.