



TOWN OF
GRANITE FALLS
North Carolina

Barry Hayes Mayor • Dr. Caryl B. Burns Mayor Pro Tem • Jerry T. Church Town Manager
Council Members Larry Knight • Jim Mackie • Mike Mackie • Martin D. Townsend • Tracy Townsend

AGENDA
SPECIAL TOWN COUNCIL MEETING
WEDNESDAY, MAY 26, 2021
4 SOUTH MAIN STREET
5:30 PM

Per Center for Disease Control guidance, attendees at the Council meeting who have not been vaccinated should continue to wear face coverings and social distance from others in attendance.

- I. WELCOME - CALL TO ORDER MAYOR BARRY HAYES
- II. INVOCATION POLICE CHIEF CHRIS JENKINS
- III. PLEDGE OF ALLEGIANCE MAYOR BARRY HAYES
- IV. RECOGNITION OF VISITORS
- V. SPECIAL PRESENTATIONS/INTRODUCTIONS/RECOGNITIONS – NONE SCHEDULED
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES FROM THE REGULAR TOWN COUNCIL MEETING HELD MAY 3, 2021.
- VIII. TOWN ATTORNEY REPORT BRUCE CANNON
- IX. PUBLIC COMMENT PERIOD
- X. PUBLIC HEARINGS NONE SCHEDULED
- XI. NEW BUSINESS/ACTION ITEMS

1. APPROVE EMPLOYEE JOB GRADES, CLASSIFICATIONS AND PAY RANGES FOR FISCAL 2021-2022

Town Manager Jerry Church has developed the attached schedule recommending employee job grades, classifications and pay ranges for fiscal year 2021-2022. Town Manager Church updated the schedule by using the MAPS Group Position and Classification Study completed in fiscal year 2016 and the annual salary data compiled by the North Carolina League of Municipalities. The 2022 budgeted headcount remains at 62 employees. (See attachment #1.)

Action Requested: Council is requested to approve employee job grades, classifications and pay ranges for fiscal 2021-2022.

2. PRESENT BUDGET FISCAL YEAR 2021-2022

Town Manager and Budget Officer Jerry Church shall present the proposed budget for fiscal year 2021-2022, for \$14,647,950 including the required budget message. The budget is the “blueprint” used to provide a sound financial framework for all Town operations. The budget ensures that the Town’s limited resources are allocated toward the services and priorities identified by the Council. More specifically, the budget is a financial plan consisting of proposed expenditures and the means of financing those expenditures through revenues for a given period, usually one year (July 1-June 30). The recommended budget for fiscal year 2021-2022 is \$398,902 or 2.8% more than the 2020-2021 amended budget of \$14,259,048. The largest increases in the 2021-2022 budget are Salaries, Wages and Benefits (\$289,000), Capital Outlay (\$188,000), Street Paving & Maintenance (\$217,000), and the Purchase of Electricity (\$88,000). The anticipated cost increases in 2022 will be offset by decreases in the Grace Village Hope Grant (\$220,500), COVID-19 expenses (\$64,000), Debt Service (\$58,000) and Bad Debt Expenses (\$29,000). (See attachment #2.)

Action Requested – Review and call for a public hearing on the proposed fiscal year 2021-2022 budget at the Special Council Meeting scheduled for Monday, June 21, 2021, at 5:30 p.m.

3. TOWN HOLIDAY SCHEDULE

The Town of Granite Falls Administrative Office, the Recreation Center, and the Public Works and Electric Departments will be closed on Monday, May 31, 2021 in observance of Memorial Day and on Monday, July 5, 2021 for the July 4th Holiday. The Police and Fire Departments and the Water and Wastewater Facilities will be on duty as scheduled and those employees scheduled to work the holiday receive alternate time off with pay. Republic Services will pick up garbage and recycling on their regular schedule.

XII. OTHER BUSINESS NOT LISTED

XIII. MANAGER UPDATE

TOWN MANAGER JERRY CHURCH

XIV. COUNCIL COMMITTEE REPORTS

1. WPCOG Policy Board
2. Caldwell County Railroad Policy Board
3. Sales Tax Reinvestment Committee
4. Catawba River Study Committee
5. Metropolitan Planning Organization (MPO) and Technical Coordinating
6. Caldwell County Economic Development Commission (EDC)
7. Corporate Circle – sponsored by Caldwell Chamber of Commerce
8. NC Municipal Power Agency # 1 Board of Commissioners
9. Caldwell County Manager’s bi-monthly meeting
10. ElectriCities Grassroots Committee
11. Caldwell County’s Green Commission

INFORMATION ITEMS:

1. The Granite Falls Recreation Advisory Board, the Granite Falls Merchants' Association, and the Granite Falls History Committee meetings are cancelled until further notice due to COVID-19.
2. The Granite Falls Planning Board held a virtual meeting on Tuesday, May 25th at 5:00 p.m.
3. The Granite Falls Land Use Plan Steering Committee will meet on Wednesday, June 2nd at 5:00 p.m. in the Recreation Center Social Hall.
4. The WPCOG MPO/RPO will meet Wednesday, June 23rd at 1:00 p.m. at the WPCOG.
5. The Granite Falls ABC Board will hold a public hearing on the proposed 2021-2022 budget on Monday, June 21st at 5:00 p.m. at the ABC store. The Granite Falls ABC Board will meet Monday, June 21st at 5:30 p.m. at the ABC store.

In accordance with Title II of the Americans with Disabilities Act, neither the Town of Granite Falls, nor the Granite Falls ABC Board, discriminates on the basis of disability in conducting its meetings. Individuals with disabilities who require auxiliary aids or services or other accommodations for effective communication and participating in a meeting may contact the Town Clerk at (828) 396-3131. Requests should be made at least 72 hours prior to the meeting.

Reminder: The next Town Council Meeting is a regular meeting on Monday, June 7, 2021 at 6:00 p.m. in the Council Chambers.